

CALL TO ORDER

Mayor Paul Helenberg called the August 24, 2020 regular meeting of the Castle Rock City Council to order at 7:30 PM, followed by the Pledge of Allegiance. The following councilmembers were present via phone: Art Lee, Lee Kessler, Earl Queen, and Paul Simonsen. Councilmember Ellen Rose arrived at 7:32.

Also present: Police Chief Scott Neves, City Attorney Frank Randolph, Public Works Director Dave Vorse, City Engineer Tom Gower, and Clerk-Treasurer Carie Cuttonaro.

Please note:

- 1. This meeting was a call-in meeting due to Washington State Governor issued Proclamation 20-28 which includes temporarily prohibiting in-person public attendance at meetings subject to the Open Public Meeting Act (OPMA). Call-in instructions were provided on the Agenda.*

AGENDA APPROVAL

Councilmember Queen made a motion, seconded by Kessler to approve the Agenda. Motion carried by roll call vote, unanimous 'Aye'. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'. Motion passed.

BUSINESS FROM THE FLOOR

Mayor Helenberg stated that Council will not be discussing the homeless situation that was in The Daily News during this meeting. There is still a lot of work to do within the committee and this is too preliminary. There will be a meeting held later on that will allow the public to address their concerns. Mayor Helenberg stated that he appreciates everyone's concerns and that we are taking all concerns.

Kim White, 245 Cummings St SW, asked if notification of any meetings regarding the homeless situation would be sent out and if there would be public involvement. Mayor Helenberg stated that City Council will make the final decision, and that there will be opportunity for public input at a later date.

DEPARTMENT REPORTS

Police Chief Scott Neves

-members of the Castle Rock Police Department assisted the Washington State Traffic Safety Commission emphasis patrol last Friday, focused on distracted driving. They worked in the area of Exit 49, the northbound off ramp, and did make quite a few contacts. There were multiple felony arrests and one drug arrest that came out of the emphasis patrol.

Public Works Director Dave Vorse

-gave update on Kirby Ave SE; paving is completed and the whole job is pretty well wrapped up.

City Engineer Tom Gower

-gave a quick update on Dougherty Dr project; repair plan has stayed the same but the schedule for repairs is now the week of September 14th.

Council and Ad Hoc Committees

No reports.

CONSENT AGENDA

Invoice

1. Out-of-Cycle Invoice: Tapani, Inc. Pay Estimate #4 in the amount of \$35,500 for the Dougherty Dr Improvements Project.

Councilmember Kessler made a motion, seconded by Rose to approve the Consent Agenda. Motion carried by roll call vote, unanimous 'Aye'. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'. Motion passed.

OLD BUSINESS

1. Water Facilities Reimbursement Agreement with Fatpup, LLC.

Public Works Director Dave Vorse stated this agreement would be between the City and the developer, Fatpup, regarding any water services that would connect that is not a part of the development. The contractor ran the water main out West Side Hwy and any one that is not part of the development but wants to connect to the system would pay a latecomer fee in addition to the City's fees. The latecomer fee would be collected and reimbursed to Fatpup. There are 125 identified parcels. When construction is complete, the costs related to the installation of the water main, for these particular sections and does not include the costs related to the development itself, would be divided by the number of parcels to come up with the fee. It is currently estimated around \$8,800. This agreement is for 20 years and cannot be extended.

Councilmember Kessler made a motion, seconded by Rose to approve the Water Facilities Reimbursement Agreement with Fatpup, LLC. Motion carried by roll call vote, unanimous 'Aye'. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'. Motion passed.

NEW BUSINESS

1. Loan Options for the Water and Sewer Main project under the SR411 Bridge.

Public Works Director Dave Vorse presented Council with two available loan options to fund the Water and Sewer Main project during the State's SR411 Bridge re-decking project. The project includes replacing the 12" water main that was installed in the 1960's with a 16" main, estimated to cost 1.2 million. Additionally, 100,000 is estimated for the sewer main, however this is to place a liner in the existing main to extend the life. The options are either a 14 year or 20 year loan. If we wait to do the project, the costs will be much more expensive.

Clerk-Treasurer Carie Cuttonaro added that the loan options are written for 1.3 million. Loan Option #1 is for 14 years at 3.73% interest rate, with interest over the life of the loan around \$383,000. Loan Option #2 is for 20 years, with additional costs required to secure the loan, a higher interest rate and the interest over the life of the loan around \$629,000. Staff recommends Loan Option #1. The effect on the utility rates would be minimal the first year, with a 4% increase to the water base rate only, not including consumption, and 1% increase to the sewer base rate only, not including consumption. Subsequent years may need a 2% increase, each year.

Councilmember Kessler made a motion, seconded by Rose to approve Loan Option #1 for the Water and Sewer Main project under the SR411 Bridge. Motion carried by roll call vote, unanimous 'Aye'. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'. Motion passed.

2. Surveillance Camera purchase.

Police Chief Scott Neves presented Council with an update to the Surveillance Camera Project at City Hall. The City has secured \$5,500 through the Association of Washington Cities Loss Control Prevention Grant to help pay for the server. Neves has been working with Brian Engkraf and Information Technology to facilitate the project. The second part of the project includes the purchase of cameras. Initial estimates are around \$8,000. Requesting Council approval to expend up to \$8,500 from the Local Criminal Justice Fund to purchase cameras so that we can move forward on the project. This fund can be used specifically for new projects, or to improve the efficiency of

law enforcement and this project will definitely do that for the City. Initially, there is a total of eight cameras that will go into City Hall and the adjoining parking lot which will include the breezeway area, evidence room and parking lot. The system that we would like to purchase can add additional cameras for only the cost of the cameras.

Councilmember Kessler made a motion, seconded by Rose to approve the purchase. Motion carried by roll call vote, unanimous 'Aye'. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'. Motion passed.

3. Service Level Agreement for Emergency Communications and Dispatch Services with Cowlitz 911 for the period January 1, 2021 through December 31, 2023.

Police Chief Scott Neves stated the service agreement has been stable for the last five years, along with the funding formula that was set by the committee and we've reached the end of that agreement. The only change to the agreement is in the fee schedule, which includes incremental increases to the fees across the board over the next several years. The other option was to keep the fees flat for five years and on year five increase the fee by 20%, which the board decided not to do.

Councilmember Kessler made a motion, seconded by Rose to approve the Service Level Agreement. Motion carried by roll call vote, unanimous 'Aye'. Councilmembers Lee, Kessler, Queen, Simonsen, and Rose voted 'Aye'. Motion passed.

ADJOURNMENT

There being no further business, Mayor Helenberg adjourned the meeting at 8:00 PM.



Clerk-Treasurer Carrie Cuttonaro



Mayor Paul Helenberg